

OCCUPATIONAL HEALTH AND SAFETY RULES

PERSONS TO BE CALLED IN AN EMERGENCY

SECURITY MAIN DOOR
0262 281 27 00-41122

SECURITY SHIFT SUPERVISOR
0534 365 22 25

OPERATION CHIEF
0531 684 34 00

OPERATION SHIFT SUPERVISOR
0531 684 42 32

CUSTOMER SERVICE CHIEF
0262 281 27 00 / 41251
0262 223 42 78
0531 684 42 28

ADDRESS:
Deniz Mah. Liman Yolu
Caddesi No:21 Derince/ KOCAELI

www.safiport.com.tr



- During the evacuation of containers, organized with the operator.
- Personal protective equipment must be worn before leaving the vehicle (hard hat, vest and work shoes), twist-lock locks must be removed, the container operation must be carried out after moving away from the vehicle at the appropriate distance and giving the evacuation sign to the operator.
- During container loading, the vehicle is secured so as not to move. After the container loading is finished, lock the container.
- In cases where the container lock is not opened (defective) during evacuation, the responsibility on the vehicle drivers.
- The operation will not start unless the closed trailer covers of the vehicles don't open.
- If you have any emergency situation or fault on you vehicles, contact to Safiport authorized person then apply necessary intervention.
- Walking out of pedestrian walkway, Crane roads waiting inside stock and maneuver areas are forbidden.
- If the tarpaulin vehicles should be opened or closed; do it with safe equipment and with the permission and supervision of Safiport's relevant personnel. Use PPE (helmet, work vest, safety glasses, work shoes, etc.) during the operations to be carried out during vehicle loading and unloading (spanning, cap and tarpaulin opening - closing etc.).

- Don't sit and wait other than resting and waiting areas.
- Don't pass under loads that are lifted and hanging.
- Don't walk near and between stacked containers.
- Don't overtake other movement vehicles.
- Inspections of vehicles should be routinely performed.

LIQUID CARGO TERMINAL

- It is forbidden to enter and walk into the facility and take pictures without the permission of the facility authorities.
- It is forbidden to enter the facility with materials such as lighter and matches, which cause fire.
- Smoking is prohibited in the facility.
- Using a mobile phone is prohibited in the facility.
- It is forbidden to enter the facility with any non-expoof material. (Excluding work permit)
- To remove static electricity on your body, touch the plates in certain areas of the facility.
- It is compulsory to wear anti-static, electric arc-free work clothes suitable for the facility. It is forbidden to wear woolen, nylon and any other clothes that generate static electricity.
- It is mandatory to use anti-fall safety belt on the tanker, full protection glasses against chemical splashes, suitable shoes and gloves, etc.



JOB SAFETY POCKET BROCHURE

Dear Solution Partners and Visitors;

Your safety and environment are very important to us. Complying with our institution's **"OCCUPATIONAL SAFETY AND ENVIRONMENT"** rules will make you more secure during your work.



GENERAL RULES

Wear your personal protective equipment (hard hat, luminous vest, work shoes etc.) in the port (operation areas, warehouses, construction areas etc.).

- Cars should be parked in the guests parking area and stop parking their escape route.
- You are responsible for fulfilling the requirements of Quality, Environment, Occupational Health and Safety, Information Security and KVKK (Personal Data Protection Law) at the port borders.
- Insert your visitor card (given by security) visible place to your collar.
- Sitting, walking, fishing, wandering at the points where the ship ropes are connected to the bollards on the dock, stting on the sides of the quay is dangerous and strictly prohibited. There is a danger of the ropes breaking.
- It is forbidden to record cameras, take photos, and share any information and documents related to the connection point on social networks without permissions.
- It is forbidden to enter areas and offices where you do not have a job. External areas / offices may not be safe and appropriate.
- Electronic speed monitoring system is applied at the port. Observe the speed limits stated on the warning signs. Speed limits at main roads 30 km/h, alleys 20 Km/h, docks 10 km/h.
- It is dangerous and prohibited to go to operation areas with civilian vehicle and to parking prohibited areas. Vehicles must be parked in certain areas inside and outside the port.
- Use certified, safe undamaged, usable and compliant equipment with standarts.
- It is mandatory to use headlight when vehicles are in motion.



- Don't talk on the mobile phone while driving or during operation.
- Pedestrians must use pedestrian paths and crossings.
- Read the all health and safety signs.
- Smoking is prohibited in closed areas and in open areas other than designated smoking areas.
- It is forbidden to enter the working areas under the age of 18.
- It is strictly forbidden to sleep under and above vehicles in the port.
- Don't throw trash to ground, throw waste into suitable waste containers in the field. Dispose garbage to the waste container and other waste to the recycling containers.
- Fighting, running, shouting, possession and use of drugs and drinks are prohibited. It is forbidden to enter our facilities by taking alcohol and similar enjoyable materials.
- In case of emergency and fire, obey authorized person and field direction signs. In exceptional circumstances, be with the person / department that you visited and go to the identified emergency area.
- It is forbidden to keep weapons, knives and similar damaging tools and explosive materials within in the port.
- If you feel uncomfortable or need medical support, first inform the nearest port staff then get support from the workplace health and safety unit.



TAKE THE
WALKING
WAY

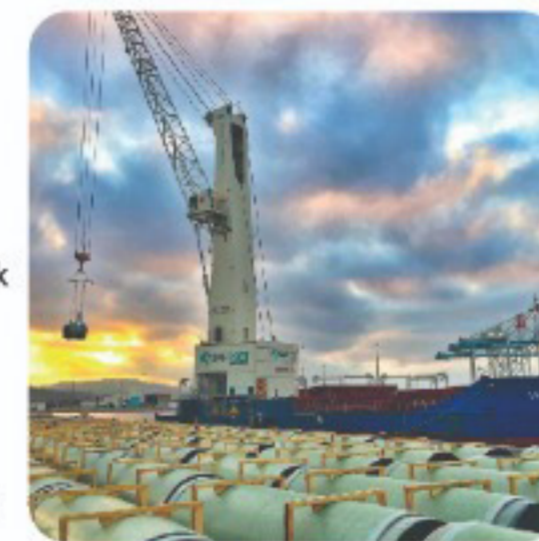
DO NOT
SMOKE AND
WASTE



OCCUPATIONAL HEALTH AND SAFETY RULES

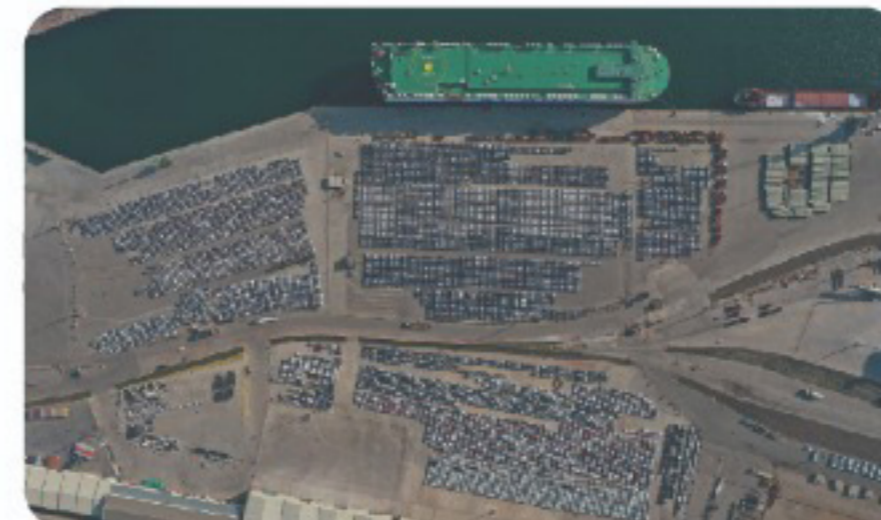
GENERAL CARGO-WAREHOUSES

- Don't at the near of operation points, on the ship and moving machines. It is forbidden to enter operations area before completing the crane movement.
- Truck drivers of project load, work machine etc.; don't navigate without lashing safe.
- It is forbidden to approach trucks, work machines (forklifts, loaders, terminal tractors, etc.) more than 4 meters and stackers more than 8 meters.



RO-RO OPERATIONS

- It is forbidden to walking and park the car on the route of GDA (temporary storage area) areas.
- Unauthorized personnel are prohibited from walking around the vehicle stockpiles.
- It is forbidden to loading and unloading without a port clerk in the specified areas of layout plan.



RAILWAY TRANSPORTATION

- Don't walk and park with your car on railroad ramps and connecting roads.
- Pass through controlled and defined passages, check that the train arrives in both directions. Never use undefined passages.

CONTAINER OPERATION

- It is prohibited to arbitrarily get off the vehicles during the operation. Personal protective equipment (helmet, reflective vest, safety shoes, work gloves, safety glasses) should be used when descending where necessary (attaching locks, removal, etc.) of locks.. Provided full use of personal protective equipment (Hard Hat, reflective vest, safety shoes, work gloves, safety glasses) for vehicle drivers can wait at far corner of the vehicle and guide the operator while handling.
- Follow the traffic rules in the port and obey the signposts.
- Don't maneuver without help of a port authorized person guide at critical points, especially back maneuver.
- Give the passing advantage of transition to moving machines.
- Comply obey the directions of security personel.
- Don't drive under suspended and hanging loads. Load the container after the vehicle is positioned.
- To eliminate the risk of the container tipping over the vehicle container locks must be complete in locked state at the entry and exit. Work as prescribed by other relevant legislation, in particular "REGULATION ON THE MANUFACTURING, AMENDMENT AND INSTALLATION OF VEHICLES" ("REGULATION ON THE MANUFACTURING, MODIFICATION AND INSTALLATION OF VEHICLES") and "REGULATION OF HEALTH AND SAFETY CONDITIONS IN THE USE OF WORK EQUIPMENT" ("REGULATION WORK EQUIPMENTS").